

Overview:

Since 1968, Upham, Inc. located in Ormond Beach, Florida has been committed to providing responsive and competent professional surveying and engineering services to its clients. The firm has a long history of successful projects and continuing clients with a reputation of quality work and commitment within the community and profession. Thus, Upham is seeking a qualified CAD Technician I to join our growing team. The position requires a proficient understanding of AutoCAD Civil 3D software to provide support to engineers by preparing routine layouts, detailed drawings, sketches and diagrams.

Duties:

- Provide drafting and design support for CAD Department and Professional Engineer/Project Manager during the planning and design of typical civil engineering projects such as roads, land development, residential and commercial projects.
- Work with CAD files with data for topography and earthwork calculations.
- Draw finished designs from sketches, dimensions and manufactures files.
- Update drafting and engineering standards from county, city, state and federal guidelines.
- Fast paced environment with ability to work on multiple projects/tasks for varying clients.
- Willingness to cross-train with other teams to become well versed with company standards and processes.

Required Skills & Experience

- Demonstrated proficiency with AutoCAD Civil 3D and Microsoft Office.
- Excellent written and verbal communications skills.
- Ability to work well independently and within a team.

Compensation

- Hourly pay dependent upon prior qualifications.
- 401(k) retirement plan provided.
- Health, Dental, Vision & Life Insurance Benefits available
- Paid Vacation and Holidays